

Johnson Controls Global Supplier Scorecard Report Training

May 23, 2011



Training Material Objectives

Upon review of this material a user will be able to

- Navigate the Johnson Controls Reporting Toolset
- Execute the Global Supplier Scorecard Report
- Execute the Global Supplier Scorecard Detail Reports
- Understand Frequently Asked Questions

Getting Started

User Requirements

- Registered as a Covisint User
- Granted access to the supplier scorecard application by your organizations' Covisint Administrator
- Have been given your organizations proper id to run reports

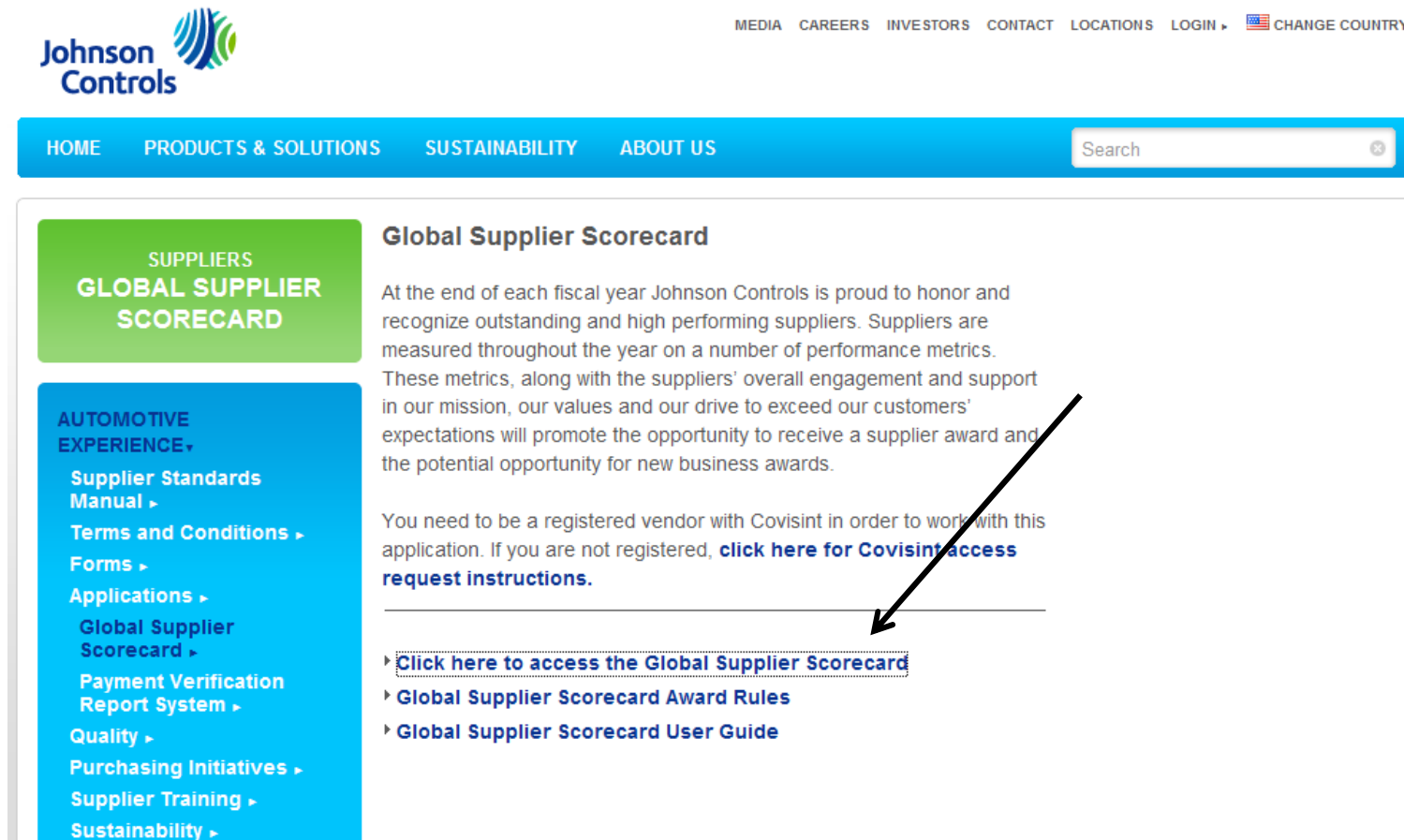
System Requirements

- Internet Explorer 6.0 SP2 (or higher)
- SUN Java Runtime Environment 1.6.0_07 (or lower)

Execute Global Supplier Scorecard


Step 1

- From the Johnson Controls Supplier Portal select Global Supplier Portal Reporting



The screenshot displays the Johnson Controls Supplier Portal. At the top, the Johnson Controls logo is on the left, and navigation links for MEDIA, CAREERS, INVESTORS, CONTACT, LOCATIONS, LOGIN, and CHANGE COUNTRY are on the right. Below this is a blue navigation bar with links for HOME, PRODUCTS & SOLUTIONS, SUSTAINABILITY, and ABOUT US, along with a search bar. The main content area features a green sidebar on the left with the heading 'SUPPLIERS GLOBAL SUPPLIER SCORECARD' and a list of links under 'AUTOMOTIVE EXPERIENCE': Supplier Standards Manual, Terms and Conditions, Forms, Applications, Global Supplier Scorecard, Payment Verification Report System, Quality, Purchasing Initiatives, Supplier Training, and Sustainability. The main content area is titled 'Global Supplier Scorecard' and contains a paragraph about honoring outstanding suppliers. Below this, a note states that users must be registered vendors with Covisint to work with the application, with a link to 'click here for Covisint access request instructions'. A black arrow points from this link to a list of links at the bottom: 'Click here to access the Global Supplier Scorecard', 'Global Supplier Scorecard Award Rules', and 'Global Supplier Scorecard User Guide'.

Johnson Controls

MEDIA CAREERS INVESTORS CONTACT LOCATIONS LOGIN  CHANGE COUNTRY

HOME PRODUCTS & SOLUTIONS SUSTAINABILITY ABOUT US Search

SUPPLIERS GLOBAL SUPPLIER SCORECARD

AUTOMOTIVE EXPERIENCE

- Supplier Standards Manual
- Terms and Conditions
- Forms
- Applications
- Global Supplier Scorecard
- Payment Verification Report System
- Quality
- Purchasing Initiatives
- Supplier Training
- Sustainability

Global Supplier Scorecard

At the end of each fiscal year Johnson Controls is proud to honor and recognize outstanding and high performing suppliers. Suppliers are measured throughout the year on a number of performance metrics. These metrics, along with the suppliers' overall engagement and support in our mission, our values and our drive to exceed our customers' expectations will promote the opportunity to receive a supplier award and the potential opportunity for new business awards.

You need to be a registered vendor with Covisint in order to work with this application. If you are not registered, [click here for Covisint access request instructions](#).

[Click here to access the Global Supplier Scorecard](#)

- Global Supplier Scorecard Award Rules
- Global Supplier Scorecard User Guide

Execute Global Supplier Scorecard

Step 2

- Log into the Covisint

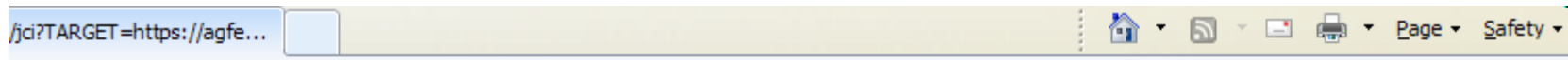


The image shows the Covisint login page. At the top left is the Covisint logo with the tagline "a subsidiary of Compuware Corporation". To the right is a language dropdown menu set to "English". The main content area is divided into two sections. On the left is a "Registered Users Login" box containing fields for "User ID:" and "Password:", a "Login" button, and a note: "Clicking Login indicates acceptance of [Terms of Use](#) and [Privacy Policy](#)". On the right is a text block stating: "Registered users may use the form to login. If you are not already a member with a User ID and Password, you may [register with Covisint](#)." Below the login box are three links: "Forgot your password?", "Forgot your UserID?", and "Check Your Registration Status". The footer contains "Legal Contact Us" on the left, "© 2009 Compuware Corporation. All Rights Reserved." in the center, and the Compuware logo on the right.

Execute Global Supplier Scorecard

Step 3

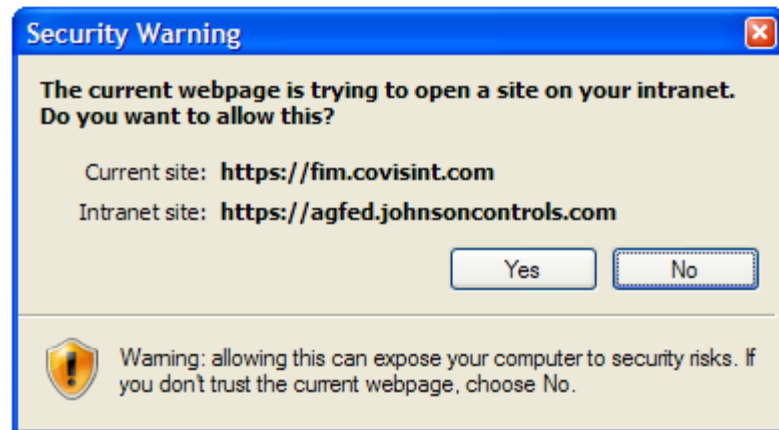
- A redirection request will appear. Select yes if you have a security pop-up.



Please wait while your identity is federated to your destination.

If you are not automatically redirected by the browser, please click the button below.

Redirect



Execute Global Supplier Scorecard

Step 4

- Click twice on Global Supplier Scorecard Folder.

The screenshot shows the SAP BusinessObjects InfoView interface. The left sidebar contains a tree view with 'My Favorites', 'Inbox', and 'Public Folders'. The main area displays a table of folders. An arrow points to the 'Global Supplier Scorecard' folder in the table.

Title ^	Last Run	Type	Owner	Instances
*** Document Library *** This folder has read me documents like "Whats new in B		Folder	Administrator	
Global Supplier Scorecard		Folder	Administrator	
XI Training		Folder	Administrator	

Click twice on Global Supplier Scorecard folder

Total: 3 objects

Execute Global Supplier Scorecard

Step 5

- Launch Reports.

The screenshot displays the SAP BusinessObjects InfoView web application interface. The top navigation bar includes the Johnson Controls logo, the title 'SAP BUSINESSOBJECTS INFOVIEW', and the environment 'PRODUCTION ENVIRONMENT'. Below this, a secondary bar shows 'Welcome s1002804' and links for 'Help', 'Preferences', 'About', and 'Log Out'. The main content area features a left-hand navigation pane with a tree view containing 'My Favorites', 'Inbox', 'Public Folders', 'Document Library', 'Global Supplier Scorecard', and 'XI Training'. The 'Global Supplier Scorecard' folder is selected. The main pane displays a table with the following data:

Title	Last Run	Type	Owner	Instances
01 - Global Executive Scorecard		Web Intelligence Report	Administrator	0

An arrow points from the text 'Select the Global Executive Scorecard Report' to the '01 - Global Executive Scorecard' entry in the table. The bottom of the interface shows a 'Discussions' tab and a status bar indicating 'Total: 1 objects'.

Execute Global Supplier Scorecard

Step 6

■ Input Prompts

BUSINESSOBJECTS INFOVIEW

Document List | Open | Send To | Dashboards | Welcome s1002804 | Help | Pre

ice - 01 - Global Executive Scorecard

View | Prompts

Reply to prompts before running the query.

Prompt	Status
Fiscal Year	Required
Division	Required
Region	Required
Parent Supplier Name	Required
Select a Language ENGLISH	Selected

Refresh Values

Fiscal Year

2006
2007
2008
2009
2010
2011

May 23, 2011 11:35:15 PM GMT-04:00

Enter your search pattern here

More Information

Select or type the values you want to return to reports for each prompt displayed here.

Run Query Cancel

Red arrows indicate required prompt values that have not been selected yet. These prompts must be selected to run the report.

1. Select the Fiscal Year, select year, click right arrow to move.
2. Select Division in same way
3. Select Region in same way
4. Select Parent Supplier Name
5. Click on 'Run Query' to run the report once all required prompts have been selected.


[You will not be able to Run the query until all the prompts are selected.]

Example of a prompt that has a selected value

Prompts [X]

Reply to prompts before running the query.

✓	Fiscal Year 2011
✓	Division Power Solutions
✓	Region NORTH AMERICA
✓	Parent Supplier Name Supplier ABC
✓	Select a Language ENGLISH

Refresh Values 

Parent Supplier Name


Parent Supplier Name

Supplier ABC

> Supplier ABC <

<

May 23, 2011 11:52:58 PM GMT-04:00

Enter your search pattern here 

? Currently-selected values in listbox

Supplier ABC

Run Query Cancel

View Global Supplier Scorecard

- View Report or Drill Down to Regional Executive Scorecard.

Home | Document List | Open | Send To | Dashboards | Welcome s1002804 | Help | Preferences | About | Log Out

Web Intelligence - 01 - Global Executive Scorecard

Document | View | 100% | 1 / 1 | Refresh All | Track

Global Supplier Status	
Supplier ABC	Expectations Not Met

Scorecard Point Criteria	
QUALITY (30 Points Maximum)	
COMMERCIAL (30 Points Maximum)	
SUPPLY CHAIN MANAGEMENT (20 Points Maximum)	
SERVICE AND GENERAL EXPECTATIONS (10 Points Maximum)	
SOCIAL AND ENVIRONMENTAL SUSTAINABILITY (10 Points Maximum)	

Global Supplier Summary	
	Points Earned within PS
QUALITY (30 Points Max)	30
COMMERCIAL (30 Points Max)	25
SUPPLY CHAIN MANAGEMENT (20 Points Max)	20
SERVICE AND GENERAL EXPECTATIONS (10 Points Max)	4
SOCIAL AND ENVIRONMENTAL SUSTAINABILITY (10 Points Max)	6
Points Summary: Total	85
Overall Ranking	1 of 152

Regional Supplier Summary		
	Points Earned within PS	Ranking within PS
	Expectations	Ranking within Johnson Controls

NORTH AMERICA

Global Scorecard

Refresh Date: May 23, 2011 11:54:29 PM GMT-04:00

Discussions

Supplier Scorecard Roll Up

- All Supplier Sites
- JCI Fiscal Year (October to September)

Click points earning in region to drill to Regional Executive Scorecard

View Regional Executive Scorecard

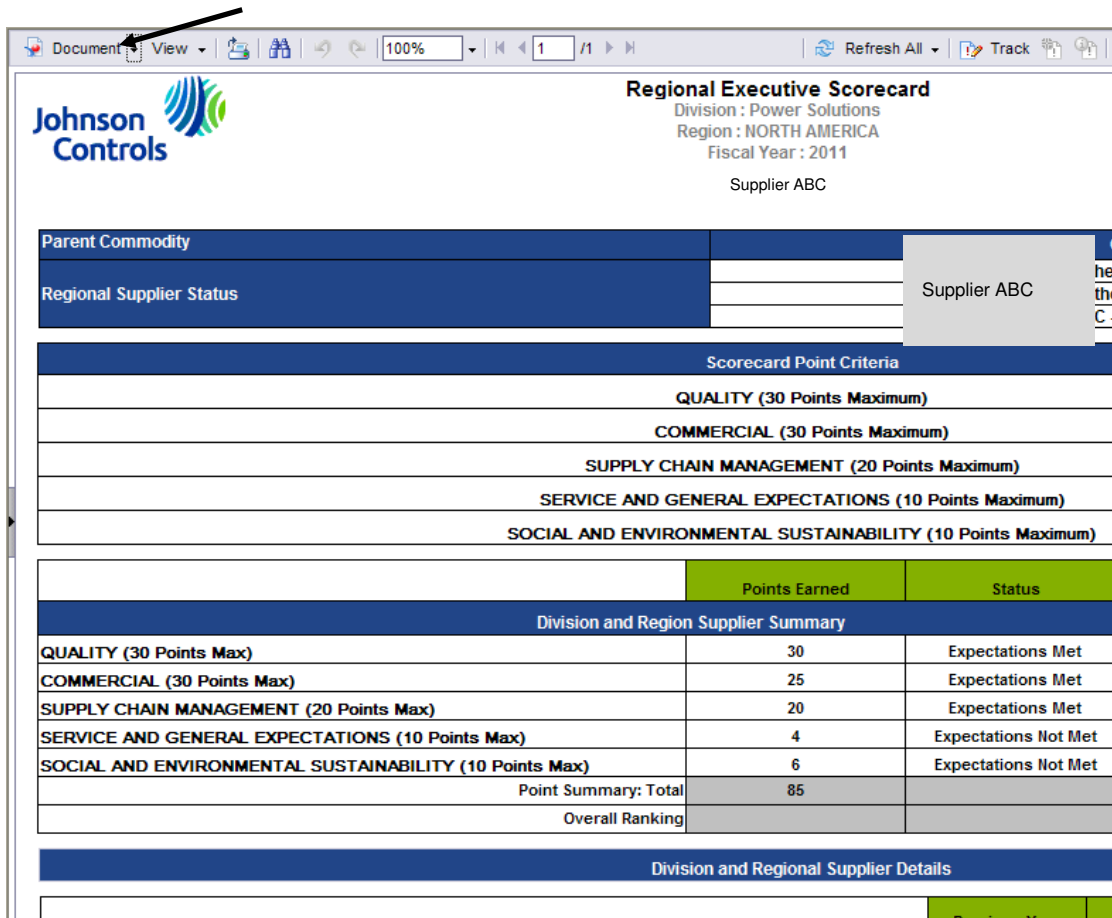
- View Report or Drill Down to Shipping Location Details

Parent Commodity			OXIDE
Regional Supplier Status		Supplier ABC	he 100 % tile fo he 100 % tile f C - Expectation
Scorecard Point Criteria			
QUALITY (30 Points Maximum)			
COMMERCIAL (30 Points Maximum)			
SUPPLY CHAIN MANAGEMENT (20 Points Maximum)			
SERVICE AND GENERAL EXPECTATIONS (10 Points Maximum)			
SOCIAL AND ENVIRONMENTAL SUSTAINABILITY (10 Points Maximum)			
	Points Earned	Status	Ranking
Division and Region Supplier Summary			
QUALITY (30 Points Max)	30	Expectations Met	1
COMMERCIAL (30 Points Max)	25	Expectations Met	2
SUPPLY CHAIN MANAGEMENT (20 Points Max)	20	Expectations Met	1
SERVICE AND GENERAL EXPECTATIONS (10 Points Max)	4	Expectations Not Met	3
SOCIAL AND ENVIRONMENTAL SUSTAINABILITY (10 Points Max)	6	Expectations Not Met	3
Point Summary: Total	85		
Overall Ranking			1
Division and Regional Supplier Details			
Click here to view shipping location details		Previous Year Actual Values	Current Year Actual Value
QUALITY (30 Points Maximum)			
Total Qty Received		5,227,161	5,469,762
Quantity Delivered		0	0

Click here drill to details by shipping location

Saving a Report

- “Save as” can be selected and document can be saved as excel, PDF or CSV. Simply make selection and then select "Save to my computer."



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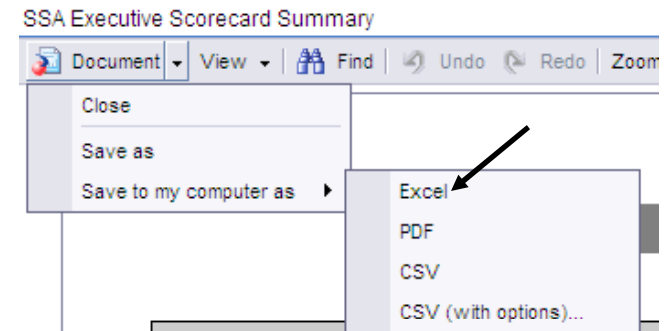
Regional Executive Scorecard
Division : Power Solutions
Region : NORTH AMERICA
Fiscal Year : 2011
Supplier ABC

Parent Commodity		
Regional Supplier Status		Supplier ABC

Scorecard Point Criteria		
QUALITY (30 Points Maximum)		
COMMERCIAL (30 Points Maximum)		
SUPPLY CHAIN MANAGEMENT (20 Points Maximum)		
SERVICE AND GENERAL EXPECTATIONS (10 Points Maximum)		
SOCIAL AND ENVIRONMENTAL SUSTAINABILITY (10 Points Maximum)		

	Points Earned	Status
Division and Region Supplier Summary		
QUALITY (30 Points Max)	30	Expectations Met
COMMERCIAL (30 Points Max)	25	Expectations Met
SUPPLY CHAIN MANAGEMENT (20 Points Max)	20	Expectations Met
SERVICE AND GENERAL EXPECTATIONS (10 Points Max)	4	Expectations Not Met
SOCIAL AND ENVIRONMENTAL SUSTAINABILITY (10 Points Max)	6	Expectations Not Met
Point Summary: Total	85	
Overall Ranking		

Division and Regional Supplier Details		



“Save As” can be selected and document can be saved as excel, PDF or CSV. Simply make selection and then Select Save to My Computer.

Frequently Asked Questions

Question: I can not select Supplier Scorecard Application link on the Applications Tab of the Johnson Controls Portal

Answer: Request the Johnson Controls Supplier Scorecard Sub-package from the my profile selection of Covisint.

Question: The Supplier Scorecard Application Link is available to me, but when I launch the link I receive an error or Do not have access.

Answer: It will take 48 hours for full access to be granted to the supplier scorecard. If it has been longer than 2 business days and you still do not have access, please email: Ag-It purchasing-support@jci.com.

Question: I successfully get to the report I desire, but after selecting prompt values, I do not receive any data.

Answer: Please check your prompts carefully and make sure that you did not accidentally input an incorrect value. For the Executive Supplier Scorecard the Johnson Controls identified parent code must be used. If you have tried both of these and it has been 48 hours since you have requested access, please email: Ag-it purchasing-support@jci.com

Frequently Asked Questions

Question: I successfully get to the report I desire, and can see my organization data. However, I do not agree with the results.

Answer: Please articulate in an email the nature of the problem and send to Ag-It purchasing-support@jci.com.

Example(s) of information we need in the email to address your request:

When I view the detail report from the executive scorecard for id 876458, it appears we are missing location number 301256.

When I view the detail reports from the executive scorecard for id 876458, it appears that issues have been created for incorrect location 876458. 876458 only ships to your Athens facility.

When I view the detail reports I am noticing what appears to be a high number of DMRI defects for supplier id 876458. I have spoken to my plant or SQM contact at JCI and they concur that there appears to be an issue. Instead of 100 we believe this number to be 89.

Frequently Asked Questions

Question: I successfully get to report I desire to run, but when I select the report for the report nothing happens.

Answer: This reporting tool has minimum pc requirements in order to run. Please select the Basic System Requirements document from the more info section of the application. If after complying with these requirements and rebooting your pc you still have this issue. Please email AG-It purchasing-Support@jci.com