Johnson Controls

JOHNSON CONTROLS INSTITUTE

Johnson Controls Institute Application for Enrollment

Enroll now. Applications will be accepted on a first-come, first-served basis. Class size is limited and pre-registration is advised.

Student Information

Name of Applicant (Please Print)	Are you a Johnson Controls:
Name of Employer	☐ ABCS#_____
Company/Organization Address	
City / State / Zip	
Telephone Number ( ) —	Fax Number ( ) —
Student E-Mail Address	

Course Registration Information

Course Name	
Course # / Location	
First Choice Date	
Second Choice Date	
Prerequisite Course Completion Date	

Payment Policy

Please include check or credit card information with your application. To mail your application and payment, use Institute address (below). Thank You.

Method of Payment

Payment must be received 10 days prior to course start date.

☐ **Early Payment Discount** of $100 for each student's tuition if full payment is received 30 days prior to the start of course.

☐ **Multiple Student Discount** To qualify, enroll two or more students at the same time, for the same course on the same date at the same location, and make full payment at the time of booking.

☐ **5-Pack** ☐ **10-Pack** ☐ **Personal Passport 3-Pack Course Vouchers:** See page 3 for details

Payment Method Selected:

☐ Visa ® or ☐ MasterCard ® or ☐ American Express ®

_____ Exp. Date: _____

_____ _____

(Signature) (Email address to send receipt)

☐ Check for $_____ (in U.S. Currency), payable to Johnson Controls Institute.
Please attach check and application form together. Note: current prices may change.

Tax Deduction

U.S. Treasury Regulation 1.162.5 permits an income tax deduction for educational expenses incurred to maintain or improve professional skills. Consult your tax advisor for details.

For Johnson Controls Branch Use Only

Contract # _____

Service Ticket # _____

Sales Person Name

Cancellation Policy

Refunds are issued only i
start of the course. You are liable for the **entire** course fee if cancellation is received after this deadline; you may substitute another student, or enroll in another session. Johnson C
the start of the course.

Mail form and payments to:
Johnson Controls Institute/M45
507 East Michigan Street
Milwaukee, WI 53202

Telephone:
(414) 524-4286
(800) 524-8540

Fax:
(414) 524-4274

Internet:
www.johsoncontrols.com

☐ **Yes, I would like additional copies of the 2009 Training Catalog.**
(Please photocopy additional copies of this form, if necessary, for further reference or use.