



Johnson Controls Visitor Information

The Novel Coronavirus (COVID-19) has become headline news around the globe and whilst the risk of contracting the virus in areas away from known affected areas is relatively low, there is still a risk. Johnson Controls employees are located in all regions of the world and to meet our commitment to the health and safety of all employees, contractors and visitors at our facilities we have implemented a number of additional proactive and precautionary measures to minimise the potential for exposure.

This letter explains the measures implemented and the expectations for all workers and visitors at Johnson Controls sites.

You should also be aware that Johnson Controls sites within or close to regions that have experienced an outbreak of COVID-19 may have additional controls or restrictions in place to minimize any unnecessary risk to our employees in the course of their daily work, and extend our support for public health efforts to contain the virus.

- Johnson Controls requests that all visitors and business partners, such as contractors and vendors, comply with applicable public health guidelines for COVID-19. For more information check the [World Health Organization \(WHO\)](#) website.
- If a person has visited a region that has experienced an outbreak of COVID-19 (for example China or Italy) or has been in close proximity to an individual that could be infected by the virus, they should not visit a Johnson Controls site for a period of at least 14 days after leaving the region affected, or the last contact with the individual that could be a carrier of the virus. Visitors to a Johnson Controls site may be asked to confirm compliance with these requirements prior to being granted access to the location.
- To meet our commitment to the health and safety of employees, we have implemented guidance for all global employees on the preventative actions they can take to minimise the risk of infection. This guidance includes hand washing, respiratory hygiene and cough etiquette to avoid transmission of a contagious virus. As a further preventative action, the frequency of cleaning and sanitization activities at our facilities globally is being increased to minimise the risk of exposure as the situation evolves.

We encourage you to consult with occupational health experts and / or public health officials if you require additional guidance.

If you have any questions about Johnson Controls policies please contact your contract or procurement representative.

Johnson Controls is committed to the health and safety of all employees, customers, partners and the communities we serve. As the situation around COVID-19 continues to evolve it may be necessary to implement additional restrictions or controls to minimize the risks associated with the virus and we know you share this commitment.

Thank you.